

Brown Fertility

Confidential Patient Information Form - Form must be filled out completely to ensure correct claim processing.

Social Security _____ Patient _____
(Last) (First) (Middle Initial)

Date of Birth _____ Address _____
(Street #) (City) (State) (Zip)

Home Tel#: _____ Work Tel#: _____ Patient Cell # _____
Employer _____ Patient E-Mail _____ Marital Status _____
(S M S D W Sep)

Employment Status - _____ Student _____
(FT PT RET N/A) (FT PT)

Referring Physician _____ Primary Care Physician _____

How would you like to be addressed? _____

Spouse's name: _____ Phone # _____ Date of Birth _____

Emergency Contact, not living with you _____ (_____) _____
(First and Last Name) (Phone Number)

Pharmacy Name, Phone #, Fax # and address _____

Primary Insurance: _____ **Subscriber (Insured) Name** _____

Subscriber: Date of Birth _____ Social Security # _____ Employer _____

ID# _____ Group Name & # _____ Patient Relationship to Insured _____
(Self, Spouse, Child)

Insurance Address _____
(City) (State) (Zip)

Second Insurance: _____ **Subscriber (Insured) Name** _____

Subscriber: Date of Birth _____ Social Security # _____ Employer _____

ID# _____ Group Name & # _____ Patient Relationship to Insured _____
(Self, Spouse, Child)

Insurance Address _____
(City) (State) (Zip)

Patient's Referral Information:

Referred by: _____ If referred by a friend, may we thank him or her? Yes / No

I understand that I am directly and primarily responsible to Brown Fertility for their customary fee for the services rendered to me. I realize that if my insurance company fails to pay or if there is any delay in paying Brown Fertility it is my responsibility to pay my doctor's bill directly. I further understand and agree that if I fail to make timely payments to Brown Fertility that I will be responsible for any and all reasonable cost of collection including filing fees as well as any reasonable attorney's fee(s).

For the services rendered, I authorize the release of any medical or other information necessary to process claims to my insurance carrier. This may include the diagnosis and records in the course of my examination or treatment. I also request payment of government benefits either to myself or the party who accepts assignment. I authorize payment of medical benefits to the physician who submits the claim. I agree to hold Brown Fertility harmless from any and all costs, liability and damages of and nature whatsoever including reasonable attorney's fees, resulting directly from the release of my medical records pursuant to this consent.

I understand the office may employ an Advanced Registered Nurse Practitioner (ARNP) or Physician Assistant (PA) and if I am scheduled with them, I am willing to see them instead of the doctor.

This form was last modified on **3/13/2019**. I acknowledge that I have read this authorization and fully understand its contents.

Signature _____ Date _____

Insurance card scanned/copied _____ ID Scanned/Copied _____

BROWN FERTILITY
CONSENT FORM
CONFIDENTIAL HUMAN IMMUNODEFICIENCY VIRUS (HIV) TEST

HIV testing is a process that uses FDA-approved tests to detect the presence of HIV, the virus that causes AIDS and to see how HIV is affecting your body. The most common type of HIV test detects antibodies produced by the body after HIV infection. Test results are highly reliable but a negative test does not guarantee that you are healthy. Generally, it can take up to three months for HIV antibodies to develop. This is called the "window period". During this time, you can test negative for HIV even though the virus is in your body and you can give it to others. A positive antibody HIV test means that you are infected with HIV and can also give it to others even when you feel healthy.

If you test positive, by law we must notify the local Health Department. They will contact you to help with counseling, treatment, case management and other services if you need them and want them. You will be asked about sex and/or needle-sharing partners, and voluntary partner counseling and referral services (PCRS) will be offered to you. The HIV test result will become part of your confidential medical record.

Finding HIV infection early can be important to your treatment, which along with proper precautions, helps prevent spread of the disease. If you are pregnant, there is treatment available to help prevent your baby from getting HIV. If you have any questions, please ask your provider, or call the Florida AIDS Hotline (1-800-FLA-AIDS or 1-800-352-2437) before signing this form.

CONSENT GIVEN:

_____ **Yes** I, _____, agree to be tested for HIV and
(Patient's printed name)

I have been informed about HIV testing and its benefits and limitations. I understand that some tests require a second specimen to be taken from me for further testing.

_____ **Signature of Patient or Legal Representative** _____ **Patient's Printed Name** _____ **Date**

_____ **Witness Signature** _____ **Legal Representative's Relationship to the Patient**

Florida State guidelines recommend HIV results be released by a face to face appointment and not by phone. If this is not convenient and you prefer to be notified by phone, please initial below.

Patients Initials _____

_____ **No**, I _____ do not want to be tested for HIV, because

(Reason for refusing test required)

PRIVACY NOTICE ACKNOWLEDGMENT

I acknowledge that I have had the opportunity to review a copy of the **Brown Fertility Privacy Notice** dated **September 1, 2013** ("Notice"). I understand that I am responsible to read this Notice and notify Brown Fertility in writing, of any request for restrictions in the use or disclosure of my individually identifiable health information. I understand the notice included electronic access to my medication history. Brown Fertility has the right to revise this Notice at any time and will post a copy of the current Notice in the office in a visible location at all times and our website. Brown Fertility will provide me with a copy of its most recent Notice upon my request.

Patient Signature: _____ Date of Birth: _____

Parent, Guardian or Legal Representative Signature: _____

FINANCIAL RESPONSIBILITY and INSURANCE COVERAGE

I understand that in consideration of the services provided to the patient, I am directly and ultimately responsible to pay the amount of all charges incurred for services and procedures rendered at Brown Fertility. Brown Fertility will verify my insurance and ascertain if the services are covered. If the services are not covered (not payable) under my insurance plan, I understand I must pay for all non-covered Services. I will be provided with an estimate of my total financial responsibility and the date by which this amount must be paid in full. A pre-pay deposit may be required. Some insurance companies may require a program enrolment as well as other prerequisites before covering infertility and I understand it is my responsibility to be familiar with my policy and such requirements.

If any services are covered by my insurance, I am responsible for any applicable deductible, co-insurance or co-payments prior to the provision of services. I understand that it is my responsibility to provide Brown Fertility with a copy of my current insurance card. If required, a waiver will be completed for each Private Pay visit or Non-Covered Service. In the event I receive payment from my insurance carrier, I agree to endorse any payment due for services rendered to Brown Fertility. If provider is not contracted with your primary carrier, the services must be paid in full at the time the services are rendered.

If I do not have insurance, I will be considered a Private Pay (or Self Pay) patient and I am financially responsible for the total amount of the services provided. All patients receiving medical services are required to provide their social security number prior to services being rendered and are required to pay prior to or at the time of service. Patients with no social security number must provide a valid ID. If services are sent to an outside lab, services will be billed to my insurance or I by the lab and I will receive a separate invoice.

CRYOPRESERVATION and STORAGE

If you have consented to freeze your embryos, oocytes, and/or sperm, a storage fee will apply after the first year of storage. If storage fees are not paid within a 30 day period from invoice issuance, the fee will be considered delinquent and will enter a collection process that may result in reporting the debt to a credit bureau. Cryopreservation fees that become delinquent will enter the same collection process as unpaid storage fees.

CANCELLATION OF SCHEDULED IVF CYCLE OR SURGICAL PROCEDURES

If a scheduled IVF/FET/Donor cycle or hospital surgical procedure is canceled for any reason a cancellation fee will apply. IVF cancellation is defined as discontinuation after oral contraceptive pill start date and surgical cancellation is defined as cancellation for any reason two weeks prior to surgery date. Any difference between the cost of the actual procedures performed and the deposit amount will be refunded to the patient/guarantor once the patient has been released from care and all insurance dispositions received.

CONSENT TO TREAT

I hereby consent and authorize the performance of all appropriate procedures and courses of treatment, the administration of all anesthetics, and any and all medications which in the judgment of my provider may be considered necessary or advisable for my diagnosis and/or treatment.

ADDITIONAL INFORMATION

Payment may be made to Brown Fertility in the form of: Cash, Check, Debit and Credit Cards and outside lending institutions. If payment is made by credit card via telephone, a credit card receipt will be e-mailed to the patient after payment is processed. Patients receiving services at our satellite offices may be required to pre-pay for all services to be rendered.

I understand additional charges are applied to my account for any returned checks used to pay on my account, for certified letters sent to me for collection on my account and collection agency fees. Should the account be referred to an outside collection agency or attorney for collection, the undersigned shall pay all fees for collection up to forty percent (40%), including a reasonable attorney's fee. Any patient credits (refunds) will be applied to my other outstanding patient balances prior to any refund issued. I further understand that such payment is not contingent on any insurance, settlement or judgment payment.

I may also be charged if I do not cancel my scheduled appointment, for not paying my co-pay and/or co-insurance or patient responsibility including deductible at the time of service, for telephone management services, for educational materials, for payment agreements which extend beyond 12 months, FMLA forms, and for other administrative expenses including medical records copying. No Show fee of \$50 is charged if our office is not notified within 24 hours from the scheduled appointment.

ASSIGNMENT OF BENEFITS

I hereby authorize and assign all payments and/or insurance benefits for medical services and/or surgical procedures rendered to patient, directly to Brown Fertility. I hereby authorize Brown Fertility to release medical information necessary to obtain payment. I agree to hold Brown Fertility harmless from any and all costs, liability and damages of and nature whatsoever including reasonable attorney's fees, resulting directly from the release of my medical records pursuant to this consent. I understand that I am financially responsible for all charges not covered by my insurance plan.

SIGNATURE

BY SIGNING THIS AGREEMENT, I ACKNOWLEDGE THAT I HAVE CAREFULLY READ, UNDERSTAND AND AGREE TO THE ABOVE TERMS AND CONDITIONS.

Patient's Printed name _____ Patient's Date of Birth: _____

Patient's Signature: _____ Date signed: _____

Employee's signature who reviewed intake of form: _____

BROWN FERTILITY

Main Office: 14540 Old St. Augustine Road, Suite 2497 Jax, FL. 32258

IVF Center/Weekend Address: 8149 Point Meadows Way Jax, FL. 32256

Orlando: 70 W. Gore Street Orlando, FL 32806

Tallahassee: 1405 Centerville # 4200 Tallahassee, FL 32308

Ocala: 1800 SE 17th Street, Ocala, FL 34471

904-260-0352 or 1-800-750-8823

Authorization for Use of Answering Machine, or Cell Phone Numbers & Email

I, _____ (name of patient), authorized Brown

Fertility to provide detailed information to me concerning appointments, referrals and test information at:

Please complete and check all that apply:

_(_____)_____ Home answering machine number

_(_____)_____ Cell phone number

_____ Email address

This consent to will remain in effect until revoked in writing.

Print Patient's Name

Signature Patient

Date

Brown Fertility Staff Witness

Date

Questionnaire:

What was most important to you when selection of an infertility specialist? (select

Reputation/Referral Pricing Success Rates Location Appointment availability
ONE)

Is this your first visit with an infertility specialist?

Yes

No, I have been to _____

